



Short Term Rental (STR) Renter's Code of Conduct

Located in Southwestern Ontario, the Town of Essex extends from the hub of the county at Essex Centre to the shores of Lake Erie at Colchester. It comprises four urban communities – Essex Centre, Harrow, Colchester, and McGregor – and a large agricultural hinterland with field crop production, horse farms and vineyards.

Whether you're here for business or pleasure, we invite you to discover our unique mix of urban centres, rural landscapes, and lakeside views.

Purpose of the Code

Short Term Rentals are located in the vicinity of other properties and the residents/occupants of these properties have the right to enjoy their properties.

The objective of this code is to establish acceptable standards of behaviour for renters and their guests, and to minimize any adverse social or environmental impacts on their neighbours and neighbourhood.

Guiding Principles

- The premise that you are occupying is a home;
- Treat the premise as your own;
- Respect your neighbours; and
- Leave it as you find it.

Functions, Parties and Noise

All gatherings, celebrations and parties must comply with all laws and cannot cause a disturbance to the neighbourhood or area residents.

No person shall make noise to cause a disturbance or conduct themselves in a way that is likely to disturb area residents. Examples of noise that is deemed to be a disturbance include:

- Loud music;
- Outdoor or backyard gatherings or activities involving excessive noise;
- Late evening/early morning disturbances; and
- Yelling, shouting, singing or other boisterous activity.

Renters and their guests are not allowed to disturb neighbours or interfere with the enjoyment of their properties, or the public realm, at any time of the day or night. Failure to comply with the conditions of the Town's Noise By-Law (where applicable) or the Short Term Rental Licensing By-Law may result in enforcement action to be taken by or on behalf of the Town of Essex, or the Ontario Provincial Police.



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Parking

Please familiarize yourself and your guests with the parking layout for the premises (shown on the site plan) to ensure ease of access with minimum disturbance to neighbours. All Short Term Rental premises have vehicle parking requirements as part of the licensing process.

Parking on the street may be permitted near the Short Term Rental, unless prohibited by municipal by-law. Please ensure all parking signage is followed, vehicles do not obstruct driveways, fire hydrants, sidewalks or the safe movement of traffic and access for emergency vehicles. If your rental occurs during the winter months, it is encouraged to park vehicles off the street to ensure vehicles do not interfere with snow removal and road maintenance.

Recycling and Garbage

Please familiarize yourself and your guests with all facilities found on the site plan and floor plan, including the provisions that have been made for waste management and the day of the week in which waste collection is scheduled. It should be noted that setting out waste for collection on a non-scheduled day is regulated by the Town's Waste Disposal By-Law. The disposal of household waste in public garbage bins is prohibited.

Waste collection information and pick up times are available on the Town of Essex's website.

Municipal By-Laws

The Town of Essex has enacted and enforces regulatory by-laws that govern the use of properties, roadways, and activities within the Town. While renting a Short Term Rental, you are required to ensure you and your guests comply with all the applicable municipal by-laws.

- Property Standards By-Law
- Parking By-Law
- Noise Control By-Law
- Fireworks By-Law
- Open Air Burning By-Law
- Animal Control By-Law
- Waste Disposal By-Law
- Snow Removal By-Law

Failure to comply with the conditions of any applicable municipal by-law may result in enforcement action by the Town of Essex or the Ontario Provincial Police.

For a complete list and copies of all regulatory by-laws, please visit www.essex.ca/bylaws.



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Important Contact Information

- **Town of Essex:** 519-776-7336
- **Emergencies (Ambulance, Police, Fire):** 911
- **Ontario Provincial Police (non-emergency line):** 1-888-310-1122

Address of this Property: _____

Local Contact Name: _____

Local Contact Phone/Email: _____

*The Local Contact is someone who is authorized by the Owner to take all necessary steps to resolve urgent issues relating to the Short Term Rental. They must be available to attend the Short Term Rental at all times within a period of no greater than one (1) hour from the time of contact by telephone or email.

Acknowledgement of Code of Conduct

I, _____, having read the above, and the terms of the Short Term Rental Licensing By-Law, confirm that myself and all guests at my property described as _____ will comply with the terms and conditions found within the Renter’s Code of Conduct, the Short Term Rental Licensing By-Law, all applicable municipal by-laws of the Town of Essex, and any other applicable federal or provincial statute or regulation.

Signature of Applicant

Date

The personal information on this form, including any items attached to this form, is being collected under the authority of the Municipal Act and will be maintained in accordance with the Municipal Freedom of Information and Protection of Privacy Act. The information is required in order to process, monitor, regulate and investigate the license to be issued pursuant to an application. While the applicant’s name is public information, any other personal information collected will only be used to process the application and maintain the license issued. Any questions on this matter may be directed to the Town Solicitor, Legal and Legislative Services/Clerk of the Town of Essex at (519) 776-7336 or 33 Talbot St. S., Essex, ON, N8M 1A8.