



April 24, 2024

**BY EMAIL**

Honourable Todd McCarthy  
Minister of Public and Business Services Delivery  
5<sup>th</sup> Floor 777 Bay Street  
Toronto, ON M7A 2J3  
Email: [Todd.McCarthy@pc.ola.org](mailto:Todd.McCarthy@pc.ola.org)

Jim Cassimatis, BAO Interim, CEO/Registrar  
100 Sheppard Avenue East, Suite 500  
Toronto, ON M2N 6N5  
Email: [info@thebao.ca](mailto:info@thebao.ca)

**Re: Cemetery Transfer/Abandonment Administration and Management Support**

At its Regular Council Meeting held on March 4, 2024, Council supported the enclosed correspondence dated February 22, 2024 from the Township of Puslinch on behalf of Clearview Township regarding Cemetery Transfer/Abandonment Administration and Management Support. Council request that the Provincial Government through the Ministry of Public and Business Service Delivery and the Bereavement Authority of Ontario (BAO) consider the following:

- Amend the Funeral, Burial and Cremation Services Act, 2002 (FBCSA), to have the Province, through the BAO, identified as the default owner and operator of a cemetery when it is abandoned;
- Provide annual funding (based on the number of cemeteries a municipality owns and operates) to municipalities to assist with the maintenance of inactive and active cemeteries;
- Provide free training opportunities for municipalities regarding cemetery administration; and,



- Investigate and support the design of universal cemetery software for use by municipal cemetery operators that can be offered at an affordable cost.

Council accordingly passed the following resolution:

**R24-03-084**

Moved By Councillor Hammond  
Seconded By Councillor Verbeek

**That** the correspondence from the Township of Puslinch dated February 22, 2024 regarding cemetery administration management be received and supported; and

**That** a letter of support be sent to Honourable Todd McCarthy, Minister of Public and Business Service Delivery, Jim Cassimatis, BAO/Registrar, and local municipalities.

**Carried**

We trust you will find this satisfactory. If you have any questions or comments, please feel free to contact the undersigned.

Yours truly,

A handwritten signature in black ink, appearing to read "jmall", written in a cursive style.

Joseph Malandrucolo  
Director, Legal and Legislative Services/Clerk  
[jmalandrucolo@essex.ca](mailto:jmalandrucolo@essex.ca)

Enclosure

cc: County of Essex  
Town of Amherstburg



Town of Kingsville  
Municipality of Lakeshore  
Town of LaSalle  
Municipality of Leamington  
Town of Tecumseh